

LURGASHALL PARISH COUNCIL
DRAFT MINUTES OF A MEETING
OF THE PARISH COUNCIL HELD AT LURGASHALL VILLAGE HALL
ON THURSDAY 25TH JULY 2024 AT 7.30PM

Councillors Present: Mrs Brett Burkhart (also in attendance as District Councillor), Mr Andrew Loughan, Mrs Anthea Martin-Jenkins (Chairman), Mr Adrian Stainton and Mr Peter Wilding

In Attendance: Mrs H E Cruikshank (Clerk)

The Chairman declared the meeting open at 7.30pm and welcomed all to the meeting.

There were no members of the public in attendance.

Public Question time

There were no questions.

PARISH COUNCIL BUSINESS

56/24 APOLOGIES FOR ABSENCE

Apologies were received from Parish Councillors Neil Jowett, Andrew Tate and Jane Landstrom plus District Councillor Ellie Newbery.

57/24 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

58/24 CO-OPTION OF COUNCLLOR

There was no co-option.

59/24 MINUTES OF THE LAST MEETING

The minutes of the Annual Parish Council meeting held on Thursday 9th May 2024 were approved and signed by the Chairman as a true record.

60/24 MATTERS ARISING

The Clerk to rearrange the date of the mobile skip to Saturday 12th October due to a clash with the village centenary tea party.

61/24 COUNCILLORS REPORTS

District Councillor Brett Burkhart reported on the following:

Submission of the Chichester Local Plan 2021-2039

The Chichester Local Plan 2021-2039 has now been submitted to the Secretary of State for examination. From this point onwards it is in the hands of the Inspectorate and hopefully we will learn within the next month which Inspector(s) have been appointed to examine the plan. CDC has set up a website at

<https://www.chichester.gov.uk/localplanexamination> charting the progress of the examination of the Plan.

Council has agreed to fund projects to help with river restoration

At a Chichester District Council meeting on Tuesday 21 May, councillors agreed to spend £180,000 from reserves, over the next three years, as part of two projects being led by the Western Sussex Rivers Trust

(WSRT), formerly known as the Arun and Rother Rivers Trust (ARRT), to help restore the River Lavant and also the Ems and the Hambrook.

The money will part-fund two employees. One employment post will work on furthering a restoration plan for the Ems and the Hambrook. The other will begin work on a similar plan for the Lavant. Both posts aim to raise awareness of the rarity and ecology of chalk streams and thereby put pressure on Southern Water to cease sewage discharges into them.

Residents encouraged to step into summer with HeartSmart Walks

Residents can 'step into summer' with the latest programme of HeartSmart walks offered by Chichester Wellbeing. The walks are free and range from 30-minute walks of 1 mile, to all day walks of 10 miles. The walks take place at different locations across the District and are led by Volunteer Walk Leaders. They are designed to cater for all ages and abilities, with new walkers always welcome in a safe and friendly environment. Regular exercise and time outside have been shown to have positive benefits on wellbeing, and the HeartSmart walks can provide the opportunity for people to start exercising more regularly, at a pace that suits them. Walks are available to book one week in advance, up until midnight the evening before the walk takes place. Comfortable and appropriate footwear and clothing is advised. People can look at the latest HeartSmart Walk programme and book onto a walk online at www.chichester.gov.uk/heartsmart or by calling 01243 521041.

Report Fly Tipping

Residents and businesses can report fly tipping at: www.chichester.gov.uk/reportflytipping

Supporting You team

They will do everything possible to help, and anyone struggling should make contact with the team using the email supportingyou@chichester.gov.uk

County Councillor Janet Duncton had sent through a written report as follows:

It's been a busy time at both West Sussex County Council and the South Downs National Park but the strange thing is that there isn't a lot to report to all the residents. First of all, I would like to mention the 6th June and the 80th anniversary of D-day. We go over nearly every year because as some will know Petworth is twinned with Ranville the first village to be liberated on the 6th June 1944. It is a long time ago but we should never forget as so many gave their lives for our freedom and as difficult as life gets for us individually every now and again these armed forces of World War 2 sacrificed their lives in hundreds and thousands for our and others freedom and I take pride in acknowledging that annually. This year the County Council provided me with a wreath and the Mayor of Ranville always allows me to join in placing my wreaths on the memorial in the town when he does and a few others, usually relatives of past Veterans. We will remember them. As ever a lot of my time is taken reporting issues with the highways and many will say it doesn't show but I would have to disagree. Nothing is perfect yet and probably never will be but I know from our records of jobs completed that we are making rapid progress into the backlog of, in particular, potholes but believe me there are many other issues that have to be sorted and among these are drain clearance and often jetting, fallen trees, slipped banks and other issues that can be a danger on the highway and it is our duty to try and keep the highways safe for the user. 2 We are in the middle of an election and although I am saying nothing about that I do want to assure residents that in these times all our other duties are going on as normal, nothing stops. Recently I have said about the good reports we are getting now for our Children's Services. It has taken about 5 years but we are honestly getting there. A children's home in Crawley has recently been inspected by OFSTED and has been awarded outstanding by them. This is a very happy outcome and we do aim to give all the children in our care the sort of life that any child could expect in a family. Not an easy task but we really are making a difference now even with the ever-rising numbers. Our Trading Standards have again been busy and successful in prosecuting retailers who are still selling illegal products. We don't mention them much but they are constantly working trying to keep us all safe not just in retail but trying to educate people in recognising and not falling for

Scams. Not only that but we still get rogue building workers who charge way over the top for work and indeed very rarely do the job the householder thought they were getting. Recently one that has been doing just that has recently received a prison sentence. A quick word on the South Downs National Park Authority. I sit on the planning committee with 4 other members and among other items we are now in the process of selecting for the position of Chief Executive. We hope to have a new CEO in August and as you may imagine a large number of applicants are expected. Watch this space. Be assured that I continue to work for my parishes and although it isn't easy I still do report all road issues that either I come across or residents inform me of. Contact details: janet.duncton@westsussex.gov.uk or mobile 07979 15289

62/24 FINANCE

The Clerk had previously distributed Appendix 3a and b which included:

- a) A statement of the position of the Council's bank accounts as at 18th July 2024 incorporating details of payments which needed to be made, and for which approval was sought.
- b) Budget Monitoring sheet as at 18th July 2024

The Council's current financial position at £40,697, bank account and budget monitoring sheet were noted. There were no payments requiring approval.

63/24 PLANNING

The Clerk had previously distributed Appendix 4. Mrs Martin-Jenkins reported on the following:

PLANNING APPLICATIONS DISCUSSED SINCE THE LAST PC MEETING

SDNP/24/02628/HOUS

Location: 1 Quell Cottages, Quell Lane, Lurgashall, West Sussex GU27 3BW

Proposal: Erection of purpose-built wooden cabin in garden to serve as a home office/leisure /gym area

SDNP/24/01580/LDP

Location: Coach House, Bell Vale Lane, Fernhurst, West Sussex GU27 3DJ

Proposal: Replacement of roof tiles

SDNP/24/02272/LIS

Location: Cotchet Farmhouse, Cotchet Lane, Lurgashall, West Sussex GU27 3BS

Proposal: New window and door openings and alterations to roof of the garage/workshop building. New internal access to bat roof

SDNP/24/01712/LIS

Location: Green Cottage, High Hamstead Lane, Lurgashall, West Sussex GU28 9ET

Proposal: Replacement of existing timber framed single glazed windows and rear patio door

SDNP/24/01696/LDE

Location: Barfold Farm, Tennysons Lane, Lurgashall, West Sussex GU27 3BN

Proposal: Existing lawful development certificate for continuous use of barn for purposes ancillary to the main residential dwelling and the wider site as an office and entertaining space

Planning Appeal APP/Y9507/W/24/3341413 due to refusal of:

SDNP/23/04912/FUL

Location: Land to the North of Blind Lane, Maverick Farm, Blind Lane, Lurgashall, West Sussex

Proposal: Construction of agricultural barn including access track

DECISIONS RECEIVED FROM CDC/SDNPA SINCE THE LAST PC MEETING

SDNP/23/04614/HOUS

Location: Millicent Hillgrove Lane Lurgashall West Sussex GU28 9EP

Proposal: Underground basement parking area

Decision: Refused

SDNP/23/05187/LIS

Location: Garden Cottage High Hamstead Lane Lurgashall West Sussex GU28 9ET

Proposal: Various internal and external (4 no. replacement windows to match existing, new patio bifold doors) alterations

Decision: Approved

SDNP/24/01933/APNB

Location: Land North of Orchard Park Dial Green Lane Lurgashall West Sussex GU28 9EU

Proposal: 1 no. agricultural building for storage of feed and bedding

Decision: Prior Approval Granted

SDNP/24/02096/TCA

Location: Garden Cottage High Hamstead Lane Lurgashall West Sussex GU28 9ET

Proposal: Notification of intention to remove 1 no. Conifer hedge

Decision: Raise no Objection

SDNP/24/01580/LDP

Location: Coach House Bell Vale Lane Fernhurst West Sussex GU27 3DJ

Proposal: Replacement of roof tiles

Decision: Approved

The Clerk to ask for an extension to the deadline for the Parish Council's comments on SDNP/24/02816/FUL.

64/24 HIGHWAYS INCLUDING WINTER MANAGEMENT

The Clerk stated that Dr Tate had kindly carried out the annual grit bin audit and has updated the information on the online WSCC Geo mapping system. The grit bin by Sods Farm is missing. The Clerk to contact Apples & Pears to ascertain whether they had seen it whilst working there recently.

Mrs Martin-Jenkins said that WSCC Highways has patched Roundhurst Lane however the road has subsided quite a bit on Quell Lane. The parish roads are all very overgrown and getting narrow in parts due to overhanging hedges and vegetation. The centre white lines have been repainted on Jobsons Lane where the road was resurfaced last year.

Mill Lane will be closed on Tuesday 30th July due to surface dressing.

65/24 VILLAGE GREEN

Mrs Martin-Jenkins had received a further email with regard the increased number of resident cars parked in the parking area at the bottom of the Village Green. After discussion, it was agreed to keep an eye on the issue for now.

There is a group of travellers who have made an encampment locally which is a cause for concern in the parish; the need for more security on the green should be considered whether that be in the form of more ditches, raised mounds or banks. Please ensure all sites are protected as practically possible and be alert. CDC has issued a revised protocol for dealing with unauthorised encampments.

66/24 PLAYGROUND

Mr Loughan reported that he had discussed in detail with the ROSPA inspector, the works required to the playground following the annual inspection carried out in June. Members agreed Mr Loughan should carry out the repairs identified in the report including new seats and chains for the swings, a new rocker and picnic bench, plus fencing maintenance, totalling @ £2,000. He would start the overhaul after 15th August. Mrs Martin-Jenkins thanked him for all his work organising this.

67/24 ALLOTMENTS

There was no allotment report.

68/24 RIGHTS OF WAYS

Mrs Martin-Jenkins reported that many rights of way are overgrown and in a poor state. Very few landowners are keeping on top of their maintenance including unstable stiles and bridges so please be care should be taken when out walking.

The Clerk to chase WSCC for an update on the footpath issue at Coochway Ground. The land at Windfallwood Common has been tidied up by the contractors following the tree-works earlier in the year.

69/24 L.R.A

There was no report.

70/24 CORRESPONDENCE

The Clerk reported the South Downs Local Plan review is currently underway until 16th September.
www.sdnpalocalplanreview.commonplace.is

71/24 TO CONSIDER URGENT MATTERS AT THE CHAIRMAN'S DISCRETION

There were no urgent matters

72/24 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Please let the Clerk know of any additional items by Thursday 5th September 2024

73/24 DATE OF THE NEXT MEETING

The next meeting is on Thursday 12th September 2024 at 7.30pm

There being no other business, the Chairman closed the meeting at 8.30pm